



## **GARFIELD COUNTY FAIR BOARD AGENDA**

**South Hall**  
**Garfield County Fairgrounds and Events Center**  
1001 Railroad Avenue  
Rifle, CO

**Tuesday, October 1st, 2024**

**6:00 P.M.**

Join Zoom:

<https://zoom.us/j/7062158302?pwd=eGtmUnNIMTdxUFdRVER1Mm90ekFLZz09&omn=95921492992>

Meeting ID: 706 215 8302 Passcode:kH8sqq

Dial: +1 719 359 4580 US

### **Mission:**

The purpose of the Fair Board is, in collaboration with Garfield County Administration, to ensure the successful promotion, production, and execution of the Fair each year.

The Fair Board shall ensure Fair programming is of high quality and that programming improves annually, as needed.

Fair programming:

- Shall embrace all ages, persons, cultures, and entities within Garfield County
- Shall foster a spirit of community values
- Shall promote the Western and agricultural heritage and history of Garfield County.

Duston calls meeting to order 6:06pm

**ROLL CALL - 6:00 P.M. Kaitlyn Snyder, Eileen Sheets, Levy Burris, Leah Bergener, Oliviya Daugherty, Dean Perkins, Duston Harris, Donna Marye (on phone)**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS FROM CITIZENS NOT ON THE AGENDA – 6:05 p.m.**

Individuals may be limited to 5 minutes each.

**APPROVAL OF MINUTES FOR THE SEPTEMBER 3RD REGULAR MEETING: Levy Makes a motion to approve minutes. Dean seconds. Board approves**

### **REPORTS:**

#### **1. Fair Partners, Programs & Committees**

- a. Royalty - Duston-
  1. 2 applicants
- b. 4-H/FFA/CSU Extension -
- c. Livestock Marketing Committee - Justin President.
  1. New rules are in, will discuss and rule on them next meeting.
- d. Rifle Chamber
- e. City of Rifle - Kim

1. Pat Waller is the new city manager.
2. Text Alerts for City updates are now available

## **2. County Attorney - Heather Beattie**

### **a. Introductions –**

- i. Name
- ii. Time in Garfield County
- iii. Why you are on the Fair Board or County Staff
- iv. Expectations and Goals for Fair next year
  - a. Board shared similar goals of better communication, team work, planning, and organization.

### **b. County Attorney Presentation – Training**

#### **i. Organization of the Fair Board**

1. Resolution 2017-02
2. Bylaws
  - a. Discussed changes to the Resolution and Bylaws
    - i. Open Class to Open Exhibit
    - ii. Rule change for LMC every other year
    - iii. Public meeting notices will now be published online and on the marquee.

#### **ii. Open Meetings Law (OML) Requirements**

1. The Agenda – Drafting, Posting, and Distributing
  - a. If you want to add anything to the agenda please send it to the president of the board.
2. Minutes – Drafting, Posting, and Distributing
  - A. County Staff will keep minutes on a drive
3. Location – Virtual Options

#### **iii. Colorado Open Records Act (CORA)**

1. All records of the Fair Board
2. Custodian of Records for the Fair Board

#### **iv. Roles and Responsibilities**

1. Administration
2. Fair Board Members

#### **v. Budget**

1. Appropriations by the BOCC
2. Expenditures by the Fair Board

## **3. County Staff**

### **a. County Administration**

- i. 2025 Budget Changes
  - a. Pulled funding for the Sunday event.
  - b. Demand letter sent out to Latino concert
- ii. Open Exhibits Update
  - a. Pulled award money from Open Exhibits (\$1 etc..) Will still receive a ribbon.
- iii. Dates for 2025 Fair and Rodeo
  - a. Potential for car show on the 19th after parade

- b. Leah makes a motion to set fair dates July 19-26, 2025. Levy seconds. Board approves.

**b. Fairgrounds and Events Manager**

- i. November Fair Board Meeting Date Change
  - a. Levy makes a motion to move the November meeting from the 5th of November, to the 12th of November in Glenwood Springs. Leah seconds. Board approves.
- ii. Return of Banners - Send messages to sponsors to pick up their banners.
- iii. Fair Board Application Update - 4 applications have come in. Deadline is Oct 11th.
- iv. Fair Board Appreciation Dinner Date - Glenwood Canyon Brew Pub October 16th.

**New Business-** Leah makes a motion to send out thank you cards to every sponsor. Dean Seconds. Board approves.

**BOARD COMMENTS:** Levy- Thank you Eileen. Eileen- It has been quite the run, my heart is for the people. Look outside the box. Communication please between the Fairboard, Staff, and county. Dean- Thank you Eileen for your service. Oliviya- Thank you Eileen. We appreciate you. Leah- Thank you Eileen. We are excited to see you at the Fair Duston- Thank you Eileen. Donna- Eileen, this is not goodbye. It is see you later.

**ADJOURNMENT: 8:47pm**

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events Prepared by:  
Posted on: