



GARFIELD COUNTY FAIR BOARD AGENDA

**Garfield County Rifle Administration Building
First Floor Public Meeting
195 W 14th ST
Rifle CO 81650
Tuesday, June 17th, 2025
6:00 P.M.**

Join Zoom Meeting

<https://zoom.us/j/97996064195?pwd=IPS2J1k0WdP4MWUvz3TTmAMyUBxvnW.1>

Meeting ID: 979 9606 4195
Passcode: 207984

Mission:

The purpose of the Fair Board is, in collaboration with Garfield County Administration, to ensure the successful promotion, production, and execution of the Fair each year.

The Fair Board shall ensure Fair programming is of high quality and that programming improves annually, as needed.

Fair programming:

- Shall embrace all ages, persons, cultures, and entities within Garfield County
- Shall foster a spirit of community values
- Shall promote the Western and agricultural heritage and history of Garfield County.

ROLL CALL - 6:04 P.M.

Brackett Pollard, Donna Marye, Levy Burris, Leah Bergener, Dean Perkins, Kaitlyn Snyder

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS FROM CITIZENS NOT ON THE AGENDA – 6:05 p.m.

Individuals may be limited to 5 minutes each.

APPROVAL OF MINUTES FOR THE June 3rd 2025 REGULAR MEETING:

Dean makes a motion to approve June 3rd minutes with the correction of Spelling of Donna Marye (last name was incorrect), Donna seconds. Board approves.

REPORTS:

1. Fair Partners, Programs & Committees

- a. Royalty
 - i. Duston is not here but has communicated with Levy that all documents have been submitted for the Fair Book and everything is on track.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on:

- b. 4-H/FFA/CSU Extension
 - i. 210 Market Chickens, 23 market birds, 12 ducks, 37 turkeys
 - ii. Fair Entry has 1/3 of participants with entries in.
 - iii. 5 Young people and 2 coaches leaving for national shooting sports championship in Nebraska this weekend representing Garfield County; with 2 in shotgun
 - iv. Vet science camp is finished
- c. Open Exhibits
 - i. 13 entries; paper entries are coming in leaving 40 accounts open just left to close
 - ii. Books have been going out with only a few left in the office
 - iii. Promoting the cookie jar contest; working on marketing (watching Eagle County), Levy asked Carla to share with Coral
 - iv. Coral offered to cross promote any of this on the GarCo fair Facebook page
- d. Livestock Marketing Committee
 - i. **Protest:** Elissabeth Small on zoom for Cade & Lillian **Re:** upload technical errors
 - 1. She was under the impression the Bill of Sale and photos were uploaded, the website kicked her out a couple of times with errors, and she finally thought got everything loaded. Website under maintenance error messages, also when she clicks on her kids' profiles, it kicks her out.
 - 2. Kade is 16, Lillian is 11; mom uploaded information
 - 3. The deadline was May 1 for poultry; the initial upload was done on May 1, just the documents were not successfully uploaded. Katie reached out via email 6/2 regarding this. Elissabeth did get her phone call.
 - 4. Carla states you should get an email confirmation or an email stating you are missing documents; mother said there are no submission confirmation or such error emails.
 - 5. \$50 Appeal fee was paid in cash on 6/17
 - 6. The animals were not weighed on 6/16; they did show up, but were turned away
 - 7. They are also participating in market beef; no issues. These were uploaded earlier
 - 8. Carla mentioned tonight, that if you are using the Safari app, the website could have problems keeping you logged in. They suggest Firefox. Elissabeth asked for notice to be sent out to everyone regarding this to avoid a future issue since this issue was known by staff but not communicated to parents.
 - 9. LMC ruling was "incomplete project"; rationale was that there was a deadline and it was not uploaded properly
 - 10. Elissabeth's rebuttal is that she was not aware of the safari issue, so she is asking for reconsideration.
 - 11. She has a bill of sale dated 4/3 from Hy-way feed, as well as time stamped photos.
 - 12. Levy asks Carla; If there is a ruling in favor of the Small family, it is possible to weigh the Turkey's 6/18, which is within 48 hours of the weigh in date that they were turned away from. Tagging is more important than weighing per Carla but they can accommodate all of this on 6/18
 - 13. Board Consensus:
 - a. We would like to see all kids participate and not be punished for technical errors.
 - b. Dean would like to see these kids take some accountability.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on:

- c. Communication was established
 - d. Everything else was on time
 - e. The Fair Board would like an essay from both children regarding how this decision of LMC impacts them, both negatively and positively. And what they learned from this, and how they could avoid this in the future.
 - f. Elissabeth will have the kids write these letters and they will be sent to 4H, LMC and the Fair Board.
 - g. Donna makes a motion to accept Cade and Lillian Small animals in to 4H and have them weigh and tag in tomorrow 6/18 at 3:00 pm. Dean Seconds. Kaitlyn, Brackett & Levy in favor. Leah objects. Motion carries.
- ii. Coral has received the contract for the Livestock sale: Contracting through Loma
 - iii. They are working on contracts for buyers BBQ & Photographer
 - iv. Vet: Amy Daly has been secured
 - v. Worked through the camping issues; 14 & 13 are designated Fair Board camping spots. Camping situation has been resolved.
- e. Rifle Chamber
 - i. Email from Larry Stewart re: Traffic Control for the Parade.
 - 1. Total amount to staff is +/- \$4,000 plus fee of \$100 (City of Rifle regular permit) and is asking for \$1,500 dollars from the Fair Board to offset this.
 - 2. Levy reiterated we don't have the funds allocated for this.
 - 3. Relay to the chamber that will work on it. We are already short on money for Fair, and we will not know our budget until around October. We do need to ask if this will be an annual ask/expectation so that we can budget this from the start.
 - ii. New Director: Erin Hunt
- f. City of Rifle
 - i. Re: Traffic Control for Parade
 - 1. The City is hoping to eventually get a private traffic control company. To accommodate the parades, they had to purchase new signage, at about \$30,000 plus O&M and Parks crew staff time. Once a private company comes back in, we will no longer offer this service. We are only offering this to existing events.
 - ii. Construction Project: None on the radar that will impact fair.
 - iii. First third Thursday tomorrow 5-9; music, beer, activities

2. Family Rodeo Status

- a. Duston Harris Contract:
 - i. A contract was sent to Duston Harris on 6/5, and an expectation of status of the rodeo. A follow up email went out 6/10.
 - ii. Follow up questions or concerns; sent to attorney for review, he is supposed to get back to her regarding this.
 - iii. Heather and Bentley feel we need to make a decision how to move forward since we are not getting a response.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on:

- iv. Per Levy, Kris Harris should be into Coral's office 6/18 to review and finalize with Coral. Just need to add the \$1,500 supplement for the stock contractor.
- v. Per Coral, Mutton Bustin' typically makes a \$750 profit which should apply to the supplement request
- vi. Per the Contract, Duston will oversee this and put on the event as a turn key operation.

3. Concert Updates – Announcement/ Advertising

- a. Dean, Oliviya and Kaitlyn made the announcement 6/13- All went great!
- b. A lot of positive response on social media
- c. Ticket sales; 100 tickets sold within the 1st hour of the announcement
- d. 4H gave Coral a video of the kids singing and dancing to NGDB Fishin' in the Dark
- e. Dressing Rooms: 2 or 3 RVs at least.

4. Alcohol Vendor Updates

- a. Contact has been signed by The Elks, pending Insurance to the County can countersign
- b. Application has been submitted to the City of Rifle
- c. 6/20 is the deadline for the City to receive everything from The Elks
- d. Wristbands have been ordered by Coral that have drink tabs; color matched bands to the night

5. Subcommittee Updates

- a. Midway – Food/Bev/Merchandise Vendors; Free Stage; Midway
 - i. We have it pretty well filled up. We just need to finalize the layout.
 - ii. Need to subsidize electrical access and keep that in mind when doing the layout; as well as the ATM.
 - iii. Ticketing guy would like to be closer in
 - iv. Event Coordinating Plan due on July 3
 - v. 4Rivers is sponsoring generators: 750k kw
- b. VIP
 - i. We still need to connect with Mtn View tree farm.
 - ii. We have a balloon arch for next to VIP check in trailers (Tencent- in kind)
 - 1. Need an application from Tencent Design still and what level sponsorship are they?
 - iii. Coral has left a message for Rib City regarding their quote and a couple changes, and has not heard back.
 - iv. Miner's Claim is out of our budget currently; they have done an excellent job in years past and the Board would like to figure out how to have them back. Kaitlyn will get with Christian and see if we can modify the menu to reduce cost.
 - v. Sweet Coloradough wants to provide mini donuts; she has not received a quote.
- c. Sponsorship
 - i. Oliviya, Dean & Kaitlyn will stuff tickets and disperse

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on:

- ii. We need from staff: printed mailing labels (Sponsor & return sender) and envelopes (slightly larger than the fair book)
 - iii. With the tickets, we would like to stuff a fair book, thank you letter and any Open Class or 4h Flyers that Carla might want to add.
 - iv. Sponsorship will draft a thank you letter
 - v. 14 people are left to pay for 2025 sponsorships
- d. Safety, Security & Risk Management
 - i. Had their first meeting, met the new facility director, discussed security numbers needed and daily action plan. Levy will work with the chief to make sure everything is addressed every day.
 - ii. A request for mutual aid from local law enforcement will go out
- e. Parade
 - i. Kuersten Construction has a trailer we can use
- f. Car Show
 - i. We will have a balloon arch (Tencent- in kind)
 - ii. Artwork for T-shirts has been submitted
 - iii. Confirmed vendors: Pinstriping specialist on site, and custom leatherwork.
 - iv. Band and live music is booked
 - v. Free Stage will be used for car show and free stage; a new tongue has been purchased for this by Levy.
- g. Volunteers
 - i. There have been some applications received. Oliviya will schedule them next week
 - ii. We do need more volunteers; Dean asked for a Facebook post for this
 - iii. Coral is going to ask County Employees to Volunteer for "Team Building"
- 6. National Anthem Singers
 - a. Matt was busy completing the Fair Book. But he will work on a Social Media ad requesting submissions from people interested in performing
- 7. County Staff
 - a. County Administration
 - i. No update
 - b. Fairgrounds and Events Manager
 - i. Coral and Kelsy are working on rentals
 - 1. People Panels
 - 2. Working on measurements for fencing
 - 3. Porta Potties rented
 - 4. Getting checks ready for Fair

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on:

- 5. Fair Book has been sent to printer, should have the books by the week of July 7th
- c. Rodeo Contract lists that the County is responsible for having a Vet on scene
 - i. Carla has a vet she could contact
 - ii. They need inside parking for truck and trailer

BOARD COMMENTS:

Brackett- No comment

Donna- No comment

Dean- No comment

Kaitlyn- No comment

Leah- Sadie and Avery request to be mascot's

Levy- No comment

ADJOURNMENT:8:00PM

NEXT MEETING- JULY 1st Glenwood Springs

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. If there are questions, comments or additional information is needed, please don't hesitate to contact Garfield County Fairgrounds and Events

Prepared by:

Posted on: